

F.No. 5-83/2020-SD-IV(Part)
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare
116-B, Shastri Bhawan,
Dr. Rajendra Prasad Road, New Delhi-110001.
Phone: 011-23383841

Applications are invited for engagement of One (01) Consultant and Two (02) Young Professionals (YPs) purely on contractual basis under Project Monitoring Unit (PMU) of Seed Authentication, Traceability and Holistic Inventory (SATHI) portal:

Tenure: FY 2023-24 (upto 31.03.2024) (likely to be extended)

Honorarium: **i) Consultant** @ Rs. 1,00,000/- per month and **ii) YP** @ Rs. 60,000/- per month

Educational Qualification/experiences:

i. Consultant- M.Sc. (Agri) in Genetic and Plant breeding/ Seed Technology/ Agronomy/ Agriculture Botany with minimum 10-year experience in field of seed testing/ seed certification and/ seed production.

Desirable: Computer & IT knowledge

ii. YP- M.Sc. (Agri) in Genetic and Plant breeding/ Seed Technology/ Agronomy/ Agriculture Botany 2-year experience in field of seed testing/ seed certification and/ seed production.

Desirable: Computer & IT knowledge

Age Limit: **i) Consultant-** Not above 65 years on the last date of submission of application.
ii) YP- Not exceeding 35 years on the last date of submission of application.

Last date of receipt of application: 30 days from the date of publication of the advertisement. The application should reach to the aforementioned address i.e. O/o Deputy Commissioner (QC) by **Registered/Speed Post only before the last date and not by hand or any other method/ Couriers**. Any application received after the 30 days of publication will not be entertained in any way.

For details – The Application Forms, Terms of Reference (ToR) and other details in respect of above posts can be viewed/downloaded from www.agricoop.nic.in.

Deputy Commissioner (QC)

TERMS OF REFERENCE

- a. Maximum admissible age limit is 65 Years as on the last date of submission of application for Consultant.
- b. Maximum admissible age limit is 35 years as on the last date of submission of application for Young Professional.
- c. The engagement on contract basis will be for a period of one year. Based on their performance and continuation of the project, the period of engagement may be extended on annual basis for a maximum period of 3 years.
- d. A screening Committee shall screen the received application for qualification, experience etc. and shortlist eligible candidates.
- e. The shortlisted candidates shall be called for a personal interview and the decision of selection committee shall be final and binding.
- f. The serving contractual employees in the Govt. sector/ Private Sector/ PSU/ DA&FW having similar experience and requisite qualifications etc. can also apply. Appropriate weightage for experience of similar nature shall be admissible to such candidates during the interview as decided by the selection committee.
- g. The shortlisted candidates called for interview shall be required to bring/ produce original certificates of educational qualification, experience etc. at the time of interview.
- h. No TA/DA will be admissible for attending interview. The selected candidates shall also not be entitled for dearness allowance, accommodation, medical reimbursement, reimbursement for phone/ conveyance/ transport, foreign travel, personal staff, CGHS, etc. but would be paid a consolidated amount as shown in the advertisement. However, in case of authorized tour within the country in connection with monitoring and implementation of SATHI project, usual TA/DA as admissible to Assistant Section Officer (Level-7) would be admissible.
- i. In case of gross negligence of duties or misconduct and unsatisfactory performance of selected candidate, her/ his services shall be terminated with a notice of 30 days & offer will be given to next candidate on the panel.
- j. The selected candidates shall be eligible for 08 days leave in a calendar year on pro-rata basis. No remuneration for the period of absence in excess of the admissible leave will be paid and any unavailed leave shall be lapse.
- k. TDS as admissible shall be deducted from the monthly remuneration of the selected candidates. A TDS certificate shall be issued by the DDO on demand.

- l. The engagement of a fresh candidate shall not confer any right for regular or continuous employment in the department and engagement of a retired employee will not be considered as a case of re-employment.
- m. The selected candidate should have good communication and interpersonal skills and well-mannered to work in a department of the government.
- n. The selected candidate will be required to mark attendance manually as well as AEBAS (Aadhar Enabled Biometric Attendance System) mandatorily.
- o. The department reserves the right to accept or reject any number of applications and withdraw any vacancy without assigning any reason at any point of time.
- p. The last date for receipt of application is within 30 days from the date of publication of the advertisement.
- q. In case of any discrepancy noted at any given time may be corrected as per rules.

2. EDUCATIONAL QUALIFICATION AND EXPERIENCE FOR CONSULTANT

- (i) M.Sc. (Agri) in Genetic and Plant breeding/ Seed Technology/ Agronomy/ Agriculture Botany with minimum 10-year experience in field of seed testing/ seed certification and/ seed production.
- (ii) Desirable: Computer & IT knowledge

3. EDUCATIONAL QUALIFICATION AND EXPERIENCE FOR YOUNG PROFESSIONAL

- (i) M.Sc. (Agri) in Genetic and Plant breeding/ Seed Technology/ Agronomy/ Agriculture Botany 2-year experience in field of seed testing/ seed certification and/ seed production.
- (ii) Desirable: Computer & IT knowledge

4. DUTIES REQUIRED TO BE PERFORMED BYCONSULTANT

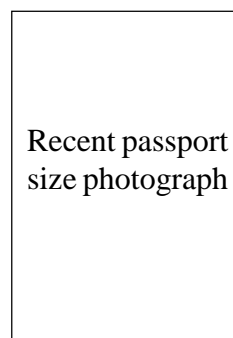
- (i) To procure, compile and analyze the State wise data relating to the proposed interventions of the Project activities of SATHI.
- (ii) To maintain relevant records/ file and data of the various activities of the Project.
- (iii) To undertake field visits to assess the progress of the Project activities.
- (iv) To prepare technical reports/brief/notes etc.
- (v) To assist in planning, execution, coordination and monitoring of all the activities related to SATHI portal.
- (vi) Any other duties/tasks assigned by the Senior Officer from time to time.

5. DUTIES REQUIRED TO BE PERFORMED BY YOUNG PROFESSIONAL

- (i) To assist in procurement, compilation and analyzing of the State wise data relating to the proposed interventions of the Project activities of SATHI.
- (ii) To maintain relevant records/ file and data of the various activities of the Project.
- (iii) To assist in preparing technical reports/brief/notes etc.
- (iv) Any other duties/tasks assigned by the Senior Officer from time to time.

Format of application for the engagement of Consultant and Young Professional for monitoring of Seed Authentication, Traceability and Holistic Inventory (SATHI) portal activities

Post applied for: _____



1. Full Name (in Block letters) :
2. Father's/Husband's name :
3. Date of Birth :
4. Contact details :
 - a. Address for communication :
 - b. Telephone/Mobile No. :
 - c. E-mail :
5. As on 01.04.2023 (on the last date of submission of application) :
6. Whether SC/ST/OBC* :
7. Whether Physically handicapped* :

8. Educational Qualification* :

SN	Educational Qualification	Board/University/ Institute	Division/Grade/ Percentage	Year of Passing

9. Experience* :

SN	Organisation	Post held	Period	Duties performed

10. Computer proficiency :
11. Foreign study tours/assignment/
Seminars etc attended :
12. Time required for joining :
13. Publications, if any :
14. List of enclosures :

DECLARATION

I hereby declare that the particulars furnished above are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected. I have read this circular and ready to accept all the terms and conditions of engagement.

Signature
(Full name of the applicant)

Place:

Date:

* Please attach photocopies of certificates and testimonials.